

HOW TO SUBMIT

AN ARC (Architectural Review Committee) REQUEST FORM

“Request for Architectural Improvement Approval”

Print and fill out the ARC form. There are 3 locations for you to find a copy.

- The Savannah Reference Guide
- Website www.cam-ss.com under “Our Communities” Savannah at Turtle Rock
- Turtle Rock Homeowners Manual in the Appendix, page ii.

Deliver your application to the Savannah ARC Chairperson no later than the 1st week of the month.

The Savannah ARC Chairperson will review and discuss your request with you and either approve or deny.

If approved, your request will be delivered to the Turtle Rock ARC Chair no later than the 3rd Tuesday of the month.

The Turtle Rock ARC Committee will visit your property to observe the item(s) presented in your request on the following Saturday.

The Turtle Rock ARC Committee will discuss and vote on your request at their monthly meeting held on the 4th Tuesday of the month at the Turtle Rock Community Center at 10:00 AM.

Following the meeting, a letter will be sent to you relaying the decision of the committee by the Turtle Rock Property Manager. **Once you have received written approval, the work may begin.**

Note: **ANY** request to change the exterior of your home or property including painting, roof replacement, replacement windows, pavers, adding trees or plants excluding annuals just to name a few must be brought to the ARC Committee. You may want to refresh your knowledge by reading the ARC section in the TROM (Turtle Rock Owner’s Manual) featured on pages 10 – 12.

****Upon occasion, the Turtle Rock ARC Committee meeting dates may vary due to schedule conflicts. There is a written schedule posted in the Community Notification Box by the front entrance of the Turtle Rock Community Center.